

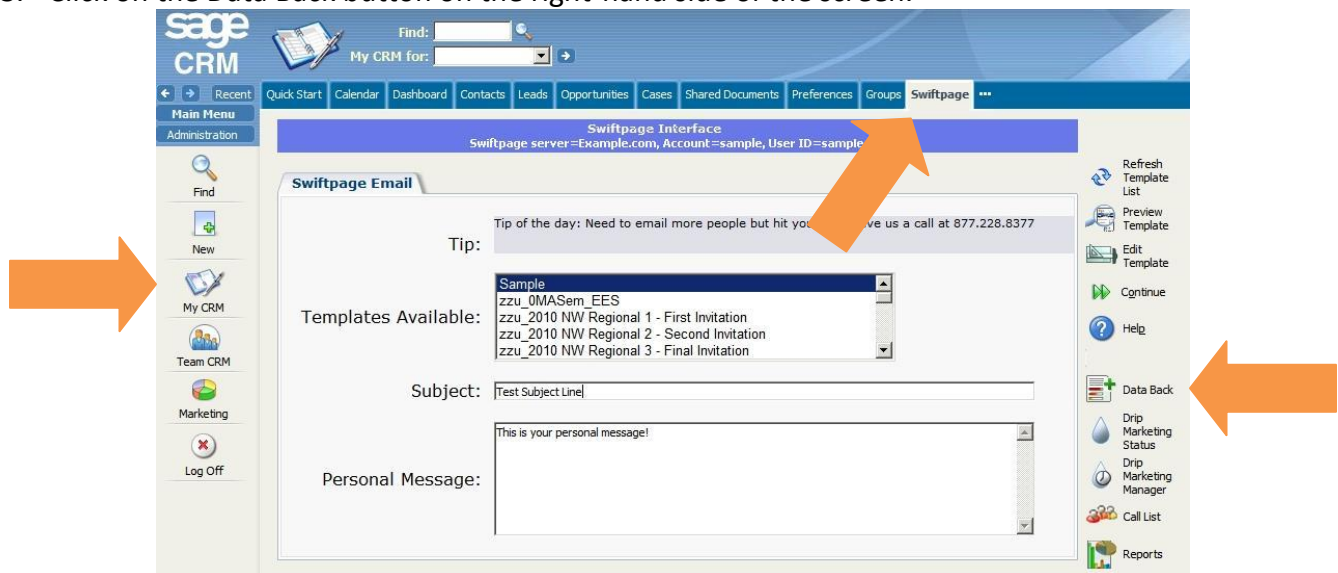
Quick Start Guide To:

Retrieving Email Blast Results in Swiftpage for Sage CRM

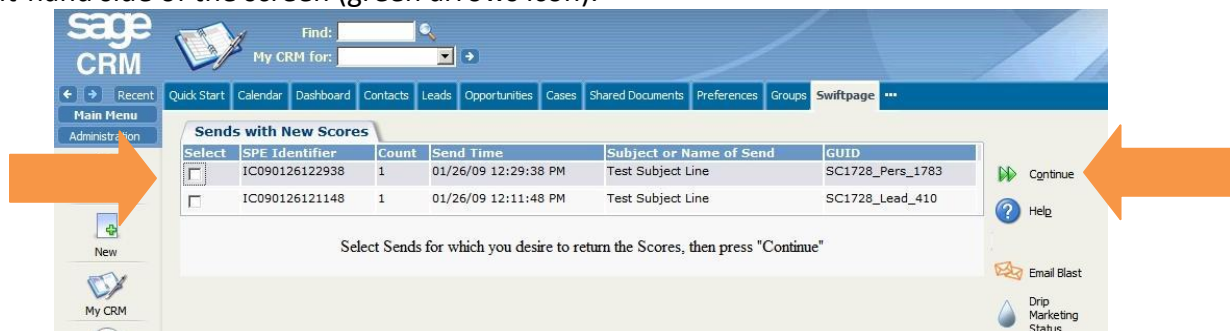
This Quick Start Guide provides instructions for bringing email blast results back into your Sage CRM database after sending out an email. These results (open and click information) are written into the Swiftpage History field for each of your Sage CRM contacts. **Note:** results only become available the next day after sending out an email.

To retrieve email blast results in Swiftpage for Sage CRM:

1. Click on the My CRM button on the left-hand side of the Sage CRM screen.
2. Click on the Swiftpage tab.
3. Click on the Data Back button on the right-hand side of the screen.



4. A screen will appear, showing you all email blasts that have results to bring back into Sage CRM. Check the boxes next to the emails you wish to retrieve results for, and then click the Continue button on the right-hand side of the screen (green arrows icon).



5. A confirmation screen will appear that shows you how many results were written into your Sage CRM database. Click on the Email Blast button on the right-hand side of the screen to return to the main Swiftpage menu.
6. If you want to, you can verify that the results have been written into your contacts' records by clicking on the contacts tab, selecting a contact who had some result and then clicking on the Swiftpage tab

(from within the Person Summary screen). There, you will see the new history note that has been written into their record.